

**WARREN COUNTY COMMISSIONERS MEETING**  
**MONDAY DECEMBER 5, 2022**

Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood (remote).

Also, In Attendance:

Public: Ben Dispennett, LEDO Director; Dwain Howard; Randy Wurtzbaugh; Greg Robison.

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Jenny Hobough, Highway Office Manager; Matt Herndon, Highway Superintendent; John Comer, Council; Jud Barce, County Attorney; Jill Wilson, HR Director; Sharon Hutchison Remote; Rusty Hart, Sheriff; John Kuiper, Zoning Director; Phil Astell, EMA Director; Jon Charlesworth, Extension; Sean Sharma, Warren County Health Officer;

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
  - a. Adam Hanthorne made a motion to approve the agenda with a second from Clay Andrews, all voted in favor.
  - b. Adam Hanthorne made a motion to approve the November 21, 2022 Commissioner Meeting minutes with a second from Clay Andrews, all voted in favor.
  - c. Adam Hanthorne made a motion to approve the November 21, 2022 – December 5, 2022 Accounts Payable Claim Dockets with a second from Clay Andrews, all voted in favor.
  - d. Adam Hanthorne made a motion to approve the November 23 and December 2, 2022 payroll with a second from Clay Andrews, all voted in favor.
  - e. Highway – Herndon stated work on Briscoe Bridge continues and painting will wait until spring.
  - f. Duane Howard – Howard apologizes for missing last meeting and requested the Commissioners review documents in the Recorder Office concerning the issue in West Lebanon as previously discussed. The Commissioners agreed to review with Howard after the meeting.
  - g. 2023 Solid Waste Interlocal Agreement – Clay Andrews made a motion to approve the 2023 Solid Waste Interlocal Agreement seconded by Adam Hanthorne, all voted in favor.

Old Business:

- a. Phone Tree, Courthouse – Weston-Hubner explained the phone tree would allow callers to choose which office with 1 incoming main line. Commissioners requested to review at the next meeting.
- b. 2023 Health Department Lease – Adam Hanthorne made a motion to approve the 2023 Warren County Health Department Lease seconded by Clay Andrews, all voted in favor. Clay Andrews made a motion to give 90-day lease termination notice to Fountain Warren Health Department seconded by Adam Hanthorne, all voted in favor. Discussed both lease agreements.
- c. Purdue Extension 2023 Agreement – Discussed the agreement. Adam Hanthorne made a motion to approve the 2023 Purdue Extension Agreement seconded by Clay Andrews, all voted in favor.
- d. Independence Blacksmith Shop – Warren County Park Board will be responsible.
- e. MJ Electric Damage Claim – Barce presented a Complaint to be filed. Discussed the frost law. Herndon explained MJ Electric work that is still ongoing currently with no further damage. Barce explained the Summons to 4 companies with 23 days to respond after being served and a 30-day extension can be requested. Clay Andrews made a motion to file the Complaint against all listed parties seconded by Adam Hanthorne, all voted in favor. Herndon stated the road use map was not approved by Warren County.
- f. Fountain Warren Interlocal Agreement 911/Dispatch – Discussed Fountain County has not responded to date.
- g. Johnsonville County Owned Parcel – Parcel was not purchased by requestor; this will be removed from agenda. Andrews stated contacted by Rob Elliot requesting to farm tillable 2 acres of this parcel. Discussed land on East side of 600S as County owned parcel over laps. Barce will write a contract for tillable acres to Rob Elliott and will run with current farm lease years.
- h. Warren County Health Department Renovations – Adam Hanthorne made a motion to approve plumbing at the Health Department from Cody Glover \$5,938 paid from Cumulative Capital Development Fund seconded by Clay Andrews, all voted in favor. The work should be finalized this week. Dr. Sharma discussed a temporary sign on the building as waiting for grant approval for large sign by the road. Bathroom masonry section is unfinished but bricks were found when cleaning the fence line. Andrews will contact NAG about possibly laying the brick. Dr. Sharma will work on a temporary sign. Weston-Hubner is working on a mailbox, frig and microwave. The work area in the nurse's room needs a counter. Andrews will contact Akers Construction concerning this.

Elected Official/Department Head comments:

- a. County Farm Pasture – Clay Andrews made a motion to approve fence replacement by Fink Family Farms at \$10,376 paid from County Farm Capital Improvement Fund seconded by Adam Hanthorne, all voted in favor.
- b. Matt Herndon, Highway – Discussed the tractor minimum bid to be listed on GovDeals. Commissioners reserve amount discussed.
- c. Jenny Hobough, Highway – IDEM coming tomorrow to review for grant application. Community Crossing Grant 2<sup>nd</sup> call announcement will be December 6<sup>th</sup>. Hobough stated CCG 2023-1 will be open only the month of January requested discussion concerning application.
- d. Phil Astell, EMA Director – Inquired about quotes for the UTV purchasing through a grant. Hanthorne will be in touch with quote.
- e. Jill Wilson, HR Director – Wilson stated Courthouse Christmas Party will be December 19<sup>th</sup> at noon. There are 9 Elected Officials going out of office this year. Health Insurance Open enrollment information is needed immediately. Discussed benefits of allowing Health Retirement Account for employees at Medicare age as

HSA account is not allowed. This would allow County to contribute. The HRA cost will be approximately \$1,000/year management fee to the County which will give employees options. County contributes to 65 or older employees. Adam Hanthorne made a motion to move forward with HRA accounts paying from County General Personnel Fund seconded by Clay Andrews, all voted in favor.

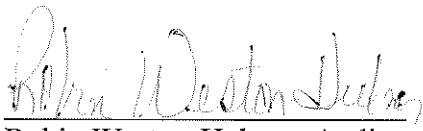
- f. Robin Weston-Hubner, Auditor – Explained an accident in the Jail parking lot and Hoosier Insurance is working on this. Damage to the new handicap railing in front of the Jail. Discussed old radios to trade in or move to another area in the County. Sheriff stated he has 10 and will keep 2 but 7-8 extras. EMS sent a list of radios to possibly trade in or transfer with 11 and 3 to the new Health Department. Hanthorne will check with the Town Fire Department with possible need. Will need Ordinance for Surplus to donate to Fire Departments. Discussed the cybersecurity. Adam Hanthorne made a motion to approve the minimum requirement for cyber security insurance seconded by Clay Andrews, all voted in favor. Weston-Hubner presented information for John Larson, Prosecutor. Larson will be paying for the Prosecutor elect employee to train and equipment to setup new Prosecutor office from Deferral funds.
- g. Jud Barce, County Attorney – Discussed the CTI tower lease agreement. The 2015 lease agreement and addendum in 2017 are the last signed agreements. The new amendment is 20 years at 4% increase per year. Terms are very high suggesting 1 year term. Discussed other tower options. Fee was \$175/mo. with 4% increase per year signed in 2017, current bill is \$284/mo. Discussed 1 year and work on other options. Jud will look at 1, 3, 5-year contract. Send email requesting contract.
- h. Sharon Hutchison, Grant Writer – Stated she will work with Anthony tomorrow on a body camera grant due the 15<sup>th</sup> and asked permission to move forward with applying for the grant. Hart stated Pruitt is out of town at conference this week. Hutchison will work with Pruitt next week. Clay Andrews made a motion to approve the grant to applied for prior to receiving formal request seconded by Adam Hanthorne, all voted in favor.
- i. Sean Sharma, Warren County Health Officer – Stated funding grant of \$68,000 was awarded last Friday which will cover computer, internet, telephone, telecommunications.

Public Comment:

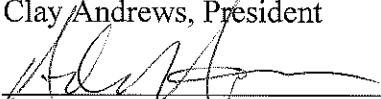
- a. Ben Dispennett – Stated an upcoming Press Day for READI grant. Meeting Friday to get additional approval for \$500,000 to County for infrastructure. Broadband, have received 7-8 interested with proposals due dec 19<sup>th</sup> and to work on the first of the year. FCC has map broadband which will determine the funds from federal government but will be 2 years out. Weston-Hubner inquired of READI grant invoice. Dispennett will send.

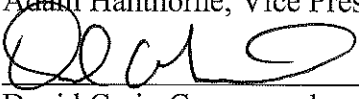
Next Commissioner meeting December 19, 2022 @ 8:30 a.m.

There being no further business Adam Hanthorne made a motion to adjourn with a second from Clay Andrews all voted in favor.

ATTEST:   
Robin Weston-Hubner, Auditor

  
Clay Andrews, President

  
Adam Hanthorne, Vice President

  
David Craig Greenwood